

Camp Menominee

Camp Menominee Medication Procedures

Hi Parents:

We are always looking to improve our processes and try and make things more efficient and cost effective for our families. Over the last few years, we have received a lot of feedback regarding the hassles and high cost of using the medication pre-packaging services. As such, we have decided to bring our medication management system back in house and offer it to you **completely free!** You will not have to go through a third party or deal with an online pharmacy this year!

We simply ask that you please read and follow the procedures below if your camper is taking medication over the summer. We will be very strict with these policies so we can abide by all applicable laws and statutes.

Camp Menominee Medication Procedures for Parents

If your camper is on any medications this summer (Prescription AND Over the Counter (OTC)), please read this document thoroughly and follow the procedures listed.

1. Every camper is required to have a health history form on file, regardless if he is taking medications.
2. On page 5 of that form, you will indicate if your camper is taking any medications. For each medication, you must list the dose, frequency, time of day and instructions.
3. You will send all of your camper's medications up to camp **ahead of time**. All medications need to **arrive** by the following dates:
 - a. Full Season, First Session, Rookie I: **Wednesday June 6th**
 - b. Second Session, Rookie II: **Monday July 2nd**
 - c. Should your medication arrive after the deadline, Camp will charge a fee of \$100 per camper. This fee is for the additional work, risk and inefficiency that will come along with handling your camper's medications in a way that does not conform to our safety and organization guidelines.
4. All medications should be sent to Camp Menominee, Attn: Health Center, 5035 County D, Eagle River, WI 54521.
5. Below you will see rules for each type of medication and other information.

OTC Meds

Examples:

- Vitamins
- Supplements
- Herbals
- Cough Drops
- Creams
- Pain Medications
- Etc.

Requirements to send:

- Must be in original store bought container with dosing on original label.
- The dosing and age requirement on the bottle is our guide.
- DO NOT write on the label. Unless there is a note included from your doctor, we will follow the instructions for dosing by parents on the Health Form.

Prescription Medications – pills, liquids, powders, creams, etc.

- Medication must be in the original container with pharmacy label, which includes child's name and dosing instructions. DO NOT write on the label
- If your child's dose is different from the written label, you MUST get a Doctor's order for the correct dose.
- Please note: your pharmacy can print you a label if you have misplaced one.

Prescription Injections – Insulin, EPIpens & Growth Hormone

- Medication must be in the original container (vial) with pharmacy label, which includes the child's name and dosing instructions. DO NOT write on the label.
- A required Emergency Action Plan must be filled out and signed by your doctor for epinephrine injectors

Prescription Medications – Inhalers & Nebulizers

- Medication must be in the original container with pharmacy label (on the box), which includes a child's name and dosing instructions. DO NOT write on the label.
- If your child's dose is different from the written label, you MUST get a Doctor's order for the correct dose.

Exceptions: If your son needs to carry an EPIpen or inhaler, or the medication needs to be temperature controlled, you can send that up on the bus

Please DO NOT:

- Send baggies with loose pills. We will not accept anything other than original containers.
- Pre-sort the pills or send them in “Sunday-Saturday” containers.
- Send inhalers or EpiPens without the label
- Send any prescription medications without the pharmacy label.
- Camp will charge a fee if you violate any of these rules.

Fees

- In the past, pre-packaging services have charged over \$50/prescription. We are offering this service to you for free.
- You will only be responsible for the shipping costs, and all costs associated with purchasing your camper’s medications.
- Camp will charge a fee if meds are received after the deadline dates described above.